



Kent Law Society

presents

Core Skills for Conveyancers – Communication, Generating Added Value, Dealing with Complaints and Avoiding Negligence Claims 27 June 2019 – 1.45pm to 5.00pm



PRESENTER: iq.legal training is the trading name for **Ian Quayle** who has for the past fourteen years providing property law training to the legal profession nationwide. Prior to that Ian was in private practice as a solicitor and worked as a consultant to a number of regional and national housebuilders and developers advising on complex conveyancing issues.

Ian is constantly in demand to speak at training events and conferences. In addition he presents webinars for a number of the leading training providers as well as providing training courses to firms, organisations and local law societies via iq.legal training his own property law training venture. He also produces a monthly webcast highlighting conveyancing issues or developments. His presentations are lively, informative and always well received.

The course is an intermediate course suitable for any members undertaking residential conveyancing work currently or returning to work in this field.

The course will cover the following:

- Communicating with clients – client objective, the scope of the retainer and getting the message across
- Drafting and Dealing with reports on title to clients – what do clients need to know?
- Avoiding property fraud
- Generating added value for clients
- Dealing with complaints
- Avoiding negligence claims

Time is allocated each day for a question and answer session and delegates are provided with extensive notes.

Venue: Cornwallis Room, The Spitfire Ground St Lawrence, Kent County Cricket Club, Old Dover Road, Canterbury, Kent, CT1 3NZ

CPD: 3 hours

Fee: £105+VAT (members) £165+VAT (non-members)

BOOKING FORM

We requireplace(s) on:

Core Skills for Conveyancers - 27 June 2019, 1.45pm to 5.00pm

Name(s) of member(s)

Name(s) of non-member(s)

Firm.....

Address/DX.....

.....

Tel:

Email

(see Privacy Policy below for details of how we use your data)

Email for Invoice (if different to above).....

I enclose a cheque for £..... made payable to **KENT LAW SOCIETY SERVICES LIMITED**.

If you wish to pay by BACS, bank details will be provided on receipt of your booking form. Please send this booking form and your cheque (if applicable) to: Naomi Burbidge, Kent Law Society Services Limited, 13 Langley Gardens, Petts Wood, Orpington, Kent, BR5 1AB **OR** Kent Law Society Services Limited, DX 86851 Locksbottom. Tel: **07970 181228** /Email: **mail@kentlawtraining.co.uk**

Conditions of Sale

1. Kent Law Society Services Limited ("the Company") reserves the right to vary or cancel a course and accepts no liability if, for whatever reason, a course does not take place.
2. Refunds and Cancellation
 - 2.1 Provided cancellation is notified in writing more than fourteen days before a course a delegate may either:
 - (a) transfer to another course; or
 - (b) elect to receive a refund of the course fee less an administrative fee of £15 plus VAT.
 - 2.2 A delegate who gives less than the required notice to cancel his or her booking on a course shall not be entitled to transfer to an alternative course nor to a refund of any part of the booking fee.
3. Confirmation of your place on the course will be sent to you in advance of the course and a VAT invoice will be issued.
4. In making a course booking, whether by telephone, email or in writing, you indicate your acceptance to be bound by these conditions.
5. In order to claim the discounted membership rate, you must be an existing member of Kent Law Society at the time of booking the course.

The Company accept no responsibility for any loss or damage caused or occasioned to any person acting or omitting to act or refraining from acting in reliance upon any information provided by the Company (including any course notes) or arising from or connected with any error or omission in the course material or presentation of the course and the Company excludes to the full extent permitted by law all liability arising by reason of breach of contract, negligence or otherwise. Loss or damage shall include but not be limited to any loss of profit or anticipated profit, damage to reputation or goodwill, loss of business or anticipated business, damages, costs, expenses incurred or payable to any third party or any other indirect or consequential losses.

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